

# Cleaning Checklist

## Outside:

- ☐ Mow and water lawn
- ☐ Trim weeds and sweep concrete of all grass clippings
- ☐ Trim trees & bushes away from the house
- ☐ Clean front entrance/Stoop/Porch
- ☐ Clean all entryways of dirt/cobwebs
- ☐ Polish door handles, address numbers, light fixtures
- ☐ Wash windows, screens, shutters, and eaves
- ☐ Clean gutters if they need it (the inspectors will look)
- ☐ Clean Backyard (trash/leaves/stuff you don't notice any more)
- ☐ Clean outdoor grill, fire pit, and lawn furniture
- ☐ Pressure wash all concrete (sidewalks, driveway, patio) and decks
- ☐ Clean grease and oil spills from driveway, sidewalks, patios
- ☐ Clean filters for swimming pools, hot tubs, etc.
- ☐ Clean ponds and fountains (Make it look easy to maintain)
- ☐ Remove ANY signs of smoking outside (pick up butts, remove ash trays)
- ☐ Weed yard and garden
- ☐ Clean/pressure wash all fencing

## Garage:

- ☐ Wash the overhead and walk-through garage doors
- ☐ Clean air vents
- ☐ Wipe down workbench surfaces
- ☐ Wipe all cabinets/storage units

# Cleaning Checklist

## Garage, Cont'd:

- ☐ Wash all walls
- ☐ Clean all hardware for doors, pulldowns, etc.
- ☐ Clean windows and screens, inside and out
- ☐ Remove all cobwebs
- ☐ Sweep entire floor
- ☐ Hose down/ pressure wash the floor
- ☐ Clean grease and oil spills from the floor

## Entryways and mudroom:

- ☐ Clean the door(s)
- ☐ Clean air vents
- ☐ Clean the glass in the door and sidelights
- ☐ Polish door hardware
- ☐ Sweep/vacuum floor
- ☐ Mop hard surface floor
- ☐ Clean light fixture
- ☐ Wipe switch/outlet plates with cleaning wipe
- ☐ Clean walls
- ☐ Use Magic Eraser to handle any scuff marks
- ☐ Wipe baseboards and all woodwork
- ☐ Use grout cleaner if necessary

# Cleaning Checklist

## Kitchen:

- ☐ Clean all kitchen drawers
- ☐ Clean air vents
- ☐ Clean appliances inside and out (Yes...buyers will look)
- ☐ Stove top
- ☐ Stove hood
- ☐ Oven (including drawers)
- ☐ Refrigerator (remember the top)
- ☐ Microwave
- ☐ Dishwasher
- ☐ Any remaining countertop appliances
- ☐ Polish all fixtures in the sink
- ☐ Polish all drawer and cabinet hardware
- ☐ Clean garbage can
- ☐ Clean all kitchen cabinets, front and inside
- ☐ Clean all baseboards
- ☐ Scrub floor wall to wall
- ☐ Use grout cleaner if necessary
- ☐ Clean all counters, including backsplash
- ☐ Clean sink
- ☐ Put 1/2 cup of baking soda & cup of vinegar in the disposal, run with water
- ☐ Clean all windows and screens, inside and out
- ☐ Remove cobwebs from ceiling corners
- ☐ Clean ceiling fans and light covers (get the bugs/dust out)
- ☐ Wash all light switch plates and outlet covers with cleaning wipes
- ☐ Wipe down all walls, particularly by cooking areas and garbage can areas
- ☐ Clean/dust all window blinds

# Cleaning Checklist

## Bathrooms:

- ☐ Clean all bathroom cabinets, inside and out (Yes...they will look)
- ☐ Clean all bathroom drawers
- ☐ Clean air vents
- ☐ Scrub sink
- ☐ Polish all fixtures in bathroom sink, shower, drawer/cabinet hardware
- ☐ Clean shower top to bottom
- ☐ Scrub toilet, including top, behind/under seat, around the base near the floor
- ☐ Clean and sweep unfinished basement, including utility areas
- ☐ Remove cobwebs from ceiling corners
- ☐ Clean ceiling fans and light covers (get the bugs/dust out)
- ☐ Wash all light switch plates and outlet covers with cleaning wipes
- ☐ Scrub floor wall to wall
- ☐ Use grout cleaner on floor, shower, etc. if necessary
- ☐ Clean/dust all window blinds
- ☐ Clean all windows and screens, inside and out
- ☐ Clean all mirrors
- ☐ Wipe down all walls

# Cleaning Checklist

## All Other Rooms: (Print as needed) \_\_\_\_\_

- ☐ Dust all electronics and clean all screens that are staying
- ☐ Clean air vents
- ☐ Empty trash cans
- ☐ Remove carpet stains and any signs of pet damage
- ☐ Vacuum/sweep all floors
- ☐ Shampoo carpets
- ☐ Clean ceiling fans and light covers (get the bugs/dust out)
- ☐ Clean the floors and walls of all closets
- ☐ Wash all light switch plates and outlet covers with cleaning wipes
- ☐ Clean fireplace
- ☐ Clean or replace drapes
- ☐ Clean/dust all window blinds
- ☐ Clean all windows and screens, inside and out
- ☐ Clean all mirrors
- ☐ Polish woodwork/clean hard surfaces (mantles and such)
- ☐ Wipe down any remaining hard-surface furniture
- ☐ Wash pets and remove during showings if at all possible
- ☐ Clean litter box and remove during showings if at all possible
- ☐ Remove ANY signs of smoking anywhere in the house, including ash trays
- ☐ Remove mildew
- ☐ Dust/clean all lamps and shades
- ☐ Wipe down all walls
- ☐ Consider having a professional cleaning team go over the house again
- ☐ For extra credit, consider hiring someone to vacuum out your ducts
- ☐ Go get more ice cream and/or beer/wine. You've earned it.